

Chapter 1 : Sample Drivers License Examiner Resume

You would also perform related duties as required, including performing the duties of a Motor Vehicle License Examiner and Senior Motor Vehicle License Examiner. You would work in concert with your office manager and district director.

Summary This is driver license examining work. The work involves conducting driver license examinations to determine the eligibility of applicants for licensure, and applying the various laws, rules and regulations in making these determinations. Duties include giving road tests, performing eye examinations, and scoring written examinations for new driver licenses or renewals. They are often physically removed from their supervisor and subject to only periodic checks. Average - Where the employee is confronted with a variety of duties susceptible to different methods of solution which, in turn, places a correspondingly higher demand upon resourcefulness and concentration. Positions which require the analysis and evaluation of raw data and the rendering of conclusions would, in many instances, fall into this category. Work is of a structured nature including duties that have several related steps. This level involves simple analysis of data, identification of easily distinguishable facts and recognition of differences in related situations. Workers at this level exercise limited independent judgment in determining methods or procedures to be used in making minor decisions. Work is normally controlled by frequent review and consultation with supervisors. When guidelines exist at this level, they are usually specific and aid in determining an approach to problems or situations. Workers at this level must be able to identify basic differences in situations to determine the actions which need to be taken. Consequences of actions or decisions at this level are significant as the work may be rarely if ever reviewed, making errors difficult to detect. Errors may cause major program failure or a high degree of confusion. Injuries to others due to errors are serious or incapacitating or both and costs due to errors are substantial. The purpose of the contact is to plan, coordinate and advise on work efforts, interpret guidelines or instructions, elicit opinions or give guidance on the basis of facts to resolve common issues or problems when the information is not sensitive in nature or the individuals or groups are working toward mutual goals and have basically cooperative attitudes. Well developed communication skills are required. The work requires light physical exertion. The employee may be required to perform handling activities with lightweight or easily moved items e. The work environment involves moderate hazards, risks or discomforts. Exposure to minor deviations from pleasant environmental conditions is normal. Minor to serious injuries are possible. No supervisory or leadership responsibility; may explain work instructions or assist in training others.

Distinguishing Features Differs from the Driver License Examiner Senior class, made up of positions whose incumbents are certified examiners for all classes of driver licenses and lead workers, have travel responsibilities, and assist and relieve supervisors as needed. Operates visual testing equipment; grades written examinations of applicants to determine if test results meet the minimum licensure requirements; determines when an applicant should be required to take a complete test of motor vehicle ability, due to physical or mental condition; checks the vehicle of applicants to ensure that the vehicle lights, turn signals, and other necessary equipment are in proper working condition. Operates a camera for the photograph required on the driver license or for an identification card; operates typewriter and computer terminal to record driver license information. Collects license fees, when necessary, for payment of driver license; prepares and completes daily reports of driver license activities. Knowledge of the rules and regulations pertaining to examinations for all classes of motor vehicle operators. Knowledge of the reporting methods used to report driver license activities. Ability to operate a camera and other equipment used in conducting a driver license examination. Some positions in this class may require bilingual skills.

Chapter 2 : Licensing-Registration Examiner, Department of Motor Vehicles () - CalHR

Either A. as a Motor Vehicle License Examiner or Motor Vehicle License Examiner (Seasonal); Or B. as a Supervising Motor Vehicle Representative 1. For informational purposes only, click on the examination number(s) listed below to see the current or previous examination(s) that are used to fill this title.

As we age, there are a numerous factors that can affect our driving skills, and hinder our ability to safely operate a motor vehicle. The New York Department of Motor Vehicles wants older drivers to maintain their driving independence as long as they continue to drive safely and confidently. In addition to taking a vision test see below , you may in certain situations be asked to take a written knowledge test as well. You can renew your license if you have passed this test within the last 2 years. In preparation for this, you can review the New York Drivers Handbook and take practice tests before going for your license renewal. Renewal by mail is also an option, if you are out of state and can send over a completed Eye Test Report by another physician in another state. If you wear eyeglasses, be sure to bring them with you to the DMV. If you are using telescopic lenses for correcting your vision, you must have used them for at least 60 days before getting your eyes tested again for licensing purposes. If you do not meet the standard, you will be issued form MV80L for eye test and referred to a licensed vision specialist. Please note the following if you are referred to a vision specialist: The vision specialist a licensed ophthalmologist or optometrist will perform a full vision examination and assess whether your eyesight permits you to drive safely. The vision specialist may prescribe eyeglasses or another type of vision correction. If you pass the subsequent DMV vision test, your driver license renewal will be granted with a corrective lens restriction, if necessary. A Physician Statement may need to be filled out to prove that you are a safe driver. DMV lists possible medical conditions that can interfere with driving and how to improve driving abilities in drivers with these conditions. Drivers with seizure history must be seizure-free for at least 1 year before resuming driving. A medical documentation of the same is also required. If seizures do occur during this 1 year, a doctor statement verifying that it will not interfere with your driving should be submitted. If you require special testing accommodations due to your disability, these can be conveyed to the DMV. Unsafe drivers may be reported to the DMV by either a physician during a routine examination or by other citizens. Forms filled by citizens reporting unsafe drivers must be signed by a notary and sent to: Other times, information in your license renewal application or on your driving record may prompt a reexamination. Being involved in 3 accidents over a period of 6 months can call for a re-examination. Drivers above 65 with 3 accidents over a period of 6 to 9 months will be required to answer a questionnaire. The score on this will decide if they need to be reexamined. The reexamination involves the immediate evaluation of an individual by a DMV approved hearing officer. Following the reexamination, the hearing officer will decide whether any action should be taken regarding your driving privilege, such as restrictions, probation, suspension or revocation. The most common of these conditions is poor vision, but others which may be age-related include cognitive skills like memory, coordination and flexibility. In some circumstances, older drivers may have a restriction placed on their driver license. A restricted driver license is intended to ensure that you are driving within your abilities. Some of the most common license restrictions are those that: Require eyeglasses, corrective contact lenses, or bioptic telescopic lens to be worn at certain times. Permit driving from sunrise to sunset only, or prohibit driving during rush hour. Restrict the geographical area in which a person is permitted to drive, or prohibit freeway driving. Require special mechanical devices, or an additional side mirror on the vehicle. Require extra support in order to ensure a safe and correct driving position. Drivers who are hard of hearing will have the letters R.

Chapter 3 : NYS Position: Senr Motor Vehicle License Examiner

Under direction, a Licensing-Registration Examiner, DMV, interprets, applies, and explains the provisions of the Vehicle Code, administrative regulations, policies, and procedures pertaining to the licensing of.

Your admission notice will tell you where and when you are scheduled to appear. You cannot request a day or time in advance or change your scheduled day or time. Back To Top Minimum Qualifications On or before December 5, , you must have graduated from high school or have earned a high school equivalency diploma AND you must have: On your application describe in detail your qualifying experience, specifically the public with whom you had face-to-face interactions AND the kind of information or assistance you provided. Important You must currently have full license privileges to drive an automobile and must have had full continuous license privileges to drive an automobile for the three-year period immediately preceding the date of your appointment from this eligible list and continuously thereafter. Prior to appointment, you may be required to demonstrate acceptable driving ability. Loss of your driving license will result in termination of suspension of your employment. In addition, your driving record is subject to review at any time. Some positions require that you be assigned a state vehicle which you will be required to use to perform the duties of the position. Upon appointment, you will be fingerprinted and your background will be investigated. All convictions must be reported. Conviction of a felony or misdemeanor, giving false information, or omitting information may bar appointment or result in removal after appointment. Each case is determined on its own merits, consistent with state and federal laws. The majority of Motor Vehicle License Examiner appointments are made on a seasonal basis beginning each spring. Those appointed from the eligible list resulting from the examination will be given first consideration for employment in succeeding seasons, provided they are available and willing to accept employment when offered. After completion of 12 months of seasonal service, you may be offered a full time year-round position. Notes Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis. New York State residence is not required. Your high school diploma or equivalency diploma must have been awarded by a high school or educational institution or one recognized by the NYS Education Department as following acceptable educational practices. If your high school diploma was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. You must pay the required evaluation fee. A promotion examination is also being held for these positions. If you are eligible for appointment from a promotion list, you may not be appointed in your own agency from the list resulting from this examination open to the public. Although promotion examinations are being held, it is expected that appointments will be made as the result of these examinations open to the public. Unless you are eligible for a fee waiver, the indicated processing fee must be submitted for each examination listed on your application. As the processing fee is non-refundable, verify that you entered the correct examination number and title on your online or paper application prior to submitting. If you apply online, you should immediately review your email confirmation notice to verify that you applied for the correct examination. If you do not receive a confirmation number after submitting your online application, your application was NOT received by the Department of Civil Service. No late applications will be accepted after the filing deadline has passed. Some districts may encompass several counties and may require overnight travel. Back To Top Duties As a Motor Vehicle License Examiner, you would conduct driving tests for all classes of driver licenses and you must be able to enter and exit the vehicles used in testing throughout the day including commercial vehicles such as tractor trailers, buses, and trucks that require the examiner to climb up into the driving compartment. You would direct applicants through the road test route, evaluate driving performance, verbally inform applicants about their performance during the test, and also inform applicants at the conclusion, whether they passed or failed the test. You must be able to use and maintain an electronic scoring device. You may be assigned to conduct field investigations of driving schools, private service bureaus, and public carriers, and to prepare written reports of your findings. You would also be assigned to investigate complaints and fraudulent activities, and you may be required to testify at departmental hearings. You would have substantial contact with the public under stressful conditions.

You would be required to work outdoors, year round, including during inclement weather and be required to provide your own transportation because the job will involve traveling to various assignments and locations. Some positions may be created that require Spanish language proficiency. The eligible list created from this examination will be used to fill those positions, and eligible must demonstrate proficiency in the Spanish language at a level that will ensure their ability to perform properly the duties of the position. If other language parenthetics are established, the list will also be used to fill those positions and appointees must demonstrate their language proficiency.

Back To Top Subject of Examination There will be a written test which you must pass in order to be considered for appointment. Understanding and interpreting written material - These questions test how well you comprehend written material. You will be provided with brief reading selections and will be asked questions about the selections. All the information required to answer the questions will be presented in the selections; you will not be required to have any special knowledge relating to the subject areas of the selections. Public contact principles and practices - These questions test for the ability to interact with other people, to gather and present information, and to provide assistance, advice, and effective customer service in a courteous and professional manner. Questions will cover such topics as understanding and responding to people with diverse needs, perspectives, personalities, and levels of familiarity with agency operations, as well as acting in a way that both serves the public and reflects well on your agency. Applying written information rules, regulations, policies, procedures, directives, etc. Your final score must be 70 or higher in order to pass. The Department of Civil Service and other state agencies may communicate with you through email correspondence. This may include the notification of your examination results and canvassing you for interest in appointment. It will be important for you to keep your email address, phone number and mailing address current by logging into [https: How To Apply](https://www.dcs.ny.gov) This announcement is for viewing purposes only. If you do not receive a confirmation number after submitting your online application, your application was NOT processed. Appointment to many positions in State government require candidates to undergo an investigative screening. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

Eligibility for Employment You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of , and the Immigration and Nationality Act.

Religious Accommodation Most written tests are held on Saturdays. Reasonable Accommodations in Testing It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. In the Albany area, call Outside of the Albany area, call toll free at Admission to Examination Notice to appear for the test may be conditional as review of applications may not be made until after the test. If you have not received your notice to appear for the written test three days before the date of the test, call in the Albany area or toll free at Multiple Examinations Scheduled for the Same Day If you have applied to take a written test announced by either one or several local jurisdictions county, town, city scheduled to be held on the same test date as this written test, you must notify each of the local jurisdictions no later than two weeks before the test date to make arrangements for taking all tests at one test site. All tests will be held at the state examination center. For your convenience, contact information for all local civil service agencies is available on our website at: The use of such devices at the test site in the test room, hallways, restrooms, building, grounds, or other areas could result in your disqualification. Do not copy it, or post it to any other site, but link to it instead.

Chapter 4 : Senior Motor Vehicle License Examiner, C - National Learning Corporation

Supervise Motor Vehicle License Examiners, provide guidance and technical assistance to staff, evaluate performance, arrange for and provide training, and assign staff to inspect driving schools.

As we age, there are a numerous factors that can affect our driving skills, and hinder our ability to safely operate a motor vehicle. The New Jersey Motor Vehicles Commission wants older drivers to maintain their driving independence as long as they continue to drive safely and confidently. In addition to taking a vision test see below which is mandatory for all applicants, you may in certain situations be asked to take a written knowledge test as well. There are no restrictions on senior drivers in New Jersey. In preparation for the test, you can review the New Jersey Drivers Handbook and take practice tests before going for your license renewal. If you wear eyeglasses, be sure to bring them with you to the MVC. If corrective lenses are required to meet this standard, this would be mentioned on the license. If you do not meet the standard you will be referred to a licensed vision specialist. When you return to the MVC for another vision test, your vision report will be reviewed. If you pass the subsequent MVC vision test, your driver license renewal will be granted with a corrective lens restriction, if necessary. If deemed necessary, a Medical Evaluation Request may be placed. If a driver has experienced a medical emergency, the same has to be reported to the MVC by a form to: Medical Fitness Review Unit P. Box Trenton, NJ The same can also be faxed to For any queries, you can reach the Medical Review Unit at , extension For drivers with a seizure history, after a medical report review, the examiner will determine if the license needs to be revoked, restricted, or unrestricted. A license revoked because of seizures will be reinstated after you have been seizure-free for at least one year. A medical documentation would also be required. An MVC reexamination may be recommended by a family member, physical or emergency medical technician, or peace officer. Other times, information in your license renewal application or on your driving record may prompt a reexamination. The reexamination involves the immediate evaluation of an individual by an MVC approved hearing officer. Following the reexamination, the hearing officer will decide whether any action should be taken regarding your driving privilege, such as restrictions, probation, suspension or revocation. The most common of these conditions is poor vision, but others which may be age-related include cognitive skills like memory, coordination and flexibility. In some circumstances, older drivers may have a restriction placed on their driver license. A restricted driver license is intended to ensure that you are driving within your abilities. Some of the most common license restrictions are those that: Require eyeglasses, corrective contact lenses, or bioptic telescopic lens to be worn at certain times. Permit driving from sunrise to sunset only, or prohibit driving during rush hour. Restrict the geographical area in which a person is permitted to drive, or prohibit freeway driving. Require special mechanical devices, or an additional side mirror on the vehicle. Require extra support in order to ensure a safe and correct driving position.

Chapter 5 : Motor Vehicle Examiner Jobs, Employment | racedaydvl.com

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of Motor Vehicles in preparing financial reports and bank deposits and overseeing the work of Motor Vehicle staff in the absence of the Deputy County Clerk. The work is preformed in accordance with State Vehicle and Traffic Laws and procedures.

Chapter 7 : Careers â€“ Florida Highway Safety and Motor Vehicles

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Vehicle Investigator, or Motor Vehicle Operator Examiner: or in a responsible position involving the examination and approval of applications for renewal of licenses or permits, or in private or governmental investigatory or regulatory work.